



# CITY OF LEEDS, ALABAMA

## REGULAR COUNCIL MEETING AGENDA

City Hall Annex - Meeting Room - 1412 9th St, Leeds, AL 35094

**September 18, 2023 @ 6:00 PM**

**To view this meeting online:**  
<https://meet.goto.com/CityofLeeds>

**CALL COUNCIL MEETING TO ORDER**

**ROLL CALL / INVOCATION / PLEDGE OF ALLEGIANCE**

**CUTOFF FOR PUBLIC COMMENT SIGN-UP**

*Anyone wishing to address the Council during the Public Comment section of the meeting must have completed their registration by this point in the meeting.*

**APPROVE COUNCIL MINUTES**

- 1. Minutes from September 05, 2023

**REPORTS OF OFFICERS:**

- 2. Mayor's Report: Mayor David Miller
- 3. Police Department: Chief Irwin
- 4. Fire Department: Chief Parsons
- 5. Municipal Court: Magistrate Roberts
- 6. Development Services Department: City Administrator Watson  
Over-time Report
- 7. Public Works Department: Public Works Director Warren
- 8. Social Services Department: Director Bryan

**PUBLIC HEARING**

**OLD BUSINESS:**

**NEW BUSINESS:**

- 9. Resolution 2023-09-06: Consider Acceptance of Jefferson County Grant Proceeds in support of the City of Leeds Senior Citizen Programs
- 10. Resolution 2023-09-07: Consider Authorization for the Purchase of a mower for the Fire Department

**PUBLIC COMMENTS**

*All comments are to be limited to 2 minutes*

**ADJOURNMENT**

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In compliance with the Americans with Disabilities Act, those requiring accommodation for Council

meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 205-699-2585.

If you wish to speak at this meeting, please use the following web address:  
<https://www.cognitoforms.com/CityOfLeeds1/PublicParticipationSpeakersSignUpSheet>

QR code to sign up



**File Attachments for Item:**

- 1. Minutes from September 05, 2023



# CITY OF LEEDS, ALABAMA

## REGULAR COUNCIL MEETING MINUTES

City Hall Annex - Meeting Room - 1412 9th St, Leeds, AL 35094

September 05, 2023 @ 6:00 PM

### CALL COUNCIL MEETING TO ORDER

Mayor David Miller called the meeting to order at 6:06 pm.

### ROLL CALL / INVOCATION / PLEDGE OF ALLEGIANCE

#### PRESENT

- Mayor David Miller
- Council member Kenneth Washington
- Council member Eric Turner
- Council member Johnny Dutton
- Council member Angie Latta
- Council member Devoris Ragland-Pierce

#### INVOCATION

Council member Eric Turner

#### PLEDGE OF ALLEGIANCE

Mayor David Miller

### CUTOFF FOR PUBLIC COMMENT SIGN-UP

### APPROVE COUNCIL MINUTES

1. Minutes from August 21, 2023  
Motion to approve Minutes from August 21, 2023 made by Council member Turner, Seconded by Council member Ragland-Pierce. Voting Yea: Mayor Miller, Council member Washington, Council member Turner, Council member Dutton, Council member Latta, Council member Ragland-Pierce

### REPORTS OF OFFICERS:

2. Mayor's Report: Mayor David Miller  
No Report
3. Police Department: Chief Irwin  
Chief Irwin reported on: National Night Out will be held on Tuesday, October 3, 2023 at Leeds Memorial Park from 5:00pm-8:00pm; they recently celebrated Captain Reaves' 25 years of service and body cameras and car cameras will be installed on new SRO vehicle.
4. Fire Department: Chief Parsons  
No Report

5. Municipal Court: Magistrate Roberts  
Ms. Roberts reported that the Court office will be closed the week of September 18, 2023 in order to pack/move to the Civic Center.
6. Development Services Department: City Administrator Watson  
No Report
7. Public Works Department: Public Works Director Warren  
Mr. Warren reported on the tonnage removed from the recent abatements at Cahaba Crossing (5.67 tons) and Clairmont (16.55 tons).
8. Social Services Department: Director Bryan  
No Report

### **PUBLIC HEARING**

9. Consider Determination of Certain Conditions to be a Public Nuisance at 7489 Parkway Drive  
Mr. Glen Williams, Development Services Department, gave a report of the overgrowth at the old Leeds Pet Clinic since the owner has passed away. There was no other public comment. Item was referred to Council.  
Public Hearing closed at 6:15 pm.

### **OLD BUSINESS:**

There was none.

### **NEW BUSINESS:**

Mayor Miller asked for an Executive Session to be added to the end of the agenda. Motion for Unanimous Consent to add an Executive Session to the agenda made by Council member Washington, Seconded by Council member Turner. Voting Yea: Mayor Miller, Council member Washington, Council member Turner, Council member Dutton, Council member Latta, Council member Ragland-Pierce

10. Resolution 23-000693: Consider Declaring Certain Conditions to be a Public Nuisance at 7489 Parkway Drive  
Motion to approve R23-000693 made by Council member Turner, Seconded by Council member Ragland-Pierce. Voting Yea: Mayor Miller, Council member Washington, Council member Turner, Council member Dutton, Council member Latta, Council member Ragland-Pierce
11. Resolution 2023-09-01: Consider Taxpayer refund request for a taxpayer not in Leeds city limits  
Motion to approve Resolution 2023-09-01 made by Council member Latta, Seconded by Council member Dutton. Voting Yea: Mayor Miller, Council member Washington, Council member Turner, Council member Dutton, Council member Latta, Council member Ragland-Pierce
12. Resolution 2023-09-02: Consider Authorizing Purchase of Bay Doors for Fire Department #1  
Chief Parsons stated that St. Clair County EMS funds will be used for payment. Motion to approve Resolution 2023-09-02 made by Council member Turner, Seconded by Council member Ragland-Pierce. Voting Yea: Mayor Miller, Council member Washington, Council

member Turner, Council member Dutton, Council member Latta, Council member Ragland-Pierce

13. Resolution 2023-09-03: Authorizing the Budget Amendment and the Purchase of Safety Equipment for Police Department

Motion to approve Resolution 2023-09-03 made by Council member Ragland-Pierce, Seconded by Council member Washington. Voting Yea: Mayor Miller, Council member Washington, Council member Turner, Council member Dutton, Council member Latta, Council member Ragland-Pierce

14. Resolution 2023-09-04: Authorize an Athletic Capital Improvement Appropriation to the City Board of Education

Mr. John Moore, Superintendent of Education, gave details of their proposed improvements.

Motion to approve Resolution 2023-09-04 made by Council member Turner, Seconded by Council member Dutton. Voting Yea: Council member Turner, Council member Dutton. Voting Nay: Mayor Miller, Council member Washington, Council member Ragland-Pierce. Voting Abstaining: Council member Latta. Resolution 2023-09-04 does not pass.

Mr. Scott Barnett asked for a vote to adjourn into Executive Session under Section 36-25-7(a)(3) and stated there will likely be an item for action as a result. Motion to adjourn into Executive Session made by Council member Turner, Seconded by Council member Ragland-Pierce. Voting Yea: Mayor Miller, Council member Washington, Council member Turner, Council member Dutton, Council member Latta, Council member Ragland-Pierce. The Council adjourned into Executive Session at 6:40 pm and returned at 7:40 pm. City Attorneys recommended the settlement for litigation be added to the agenda.

Motion to add Resolution 2023-09-05 to the agenda made by Council member Latta, Seconded by Council member Ragland-Pierce. Voting Yea: Mayor Miller, Council member Washington, Council member Turner, Council member Dutton, Council member Latta, Council member Ragland-Pierce.

Motion to approve Resolution 2023-09-05 (Approving and Authorizing Settlement of Municipal Litigation) made by Council member Dutton, Seconded by Council member Latta. Voting Yea: Mayor Miller, Council member Washington, Council member Turner, Council member Dutton, Council member Latta, Council member Ragland-Pierce. Voting Nay: Council member Turner.

## **PUBLIC COMMENTS**

Rev. Ernest Mitchell, 1480 Dakota Street, has concerns of profiling by the Police Department.

## **ADJOURNMENT**

Motion to adjourn made by Council member Washington. Voting Yea: Mayor Miller, Council member Washington, Council member Turner, Council member Dutton, Council member Latta, Council member Ragland-Pierce.

The meeting adjourned at 7:46 pm.

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David Miller, Mayor

Attest:

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Toushi Artbitelle, City Clerk

**File Attachments for Item:**

6. Development Services Department: City Administrator Watson  
Over-time Report



9

# Department Hours- OT

From 08/22/23 to 09/04/23

Department	OT	FDC	Totals
	98:07	26:30	124:37
DEV-50	3:45		3:45
FIRE1-26		26:30	26:30
FIRE2-26	0:30		0:30
LIB-70	3:00		3:00
POL-22	81:54		81:54
STR-80	8:58		8:58

**File Attachments for Item:**

9. Resolution 2023-09-06: Consider Acceptance of Jefferson County Grant Proceeds in support of the City of Leeds Senior Citizen Programs

**CITY OF LEEDS  
RESOLUTION NO.: 2023-09-06**

**ACCEPTANCE OF JEFFERSON COUNTY GRANT PROCEEDS IN SUPPORT OF THE CITY OF LEEDS SENIOR CITIZEN PROGRAMS.**

**WHEREAS**, Jefferson County has appropriated funds to each of the senior citizen programs throughout Jefferson County; and

**WHEREAS**, as a result of said appropriation the City has been granted \$15,000.00 for the benefit of its senior programs; and

**WHEREAS**, the City Council must in turn approve the subject grant agreement in support of said funding.

**NOW THEREFORE, BE IT RESOLVED**, by the City Council of the City of Leeds as follows:

- 1. The above Recitals are true and correct and included herein this Resolution of the City Council as if fully set forth.
- 2. The attached Jefferson County Community Grant Agreement is hereby approved in full in support of the City of Leeds Senior Citizen Program.
- 3. The Mayor and staff are hereby authorized to take all necessary actions and execute the necessary documentation in order to complete the actions so authorized.

**ADOPTED and APPROVED this the 18<sup>th</sup> day of September 2023.**

CITY OF LEEDS, ALABAMA

\_\_\_\_\_  
DAVID MILLER, MAYOR

\_\_\_\_\_  
DATE

ATTEST:

**AYES:** \_\_\_\_\_  
**NAYS:** \_\_\_\_\_  
**ABSENT FROM VOTING:** \_\_\_\_\_  
**ABSTAIN:** \_\_\_\_\_

\_\_\_\_\_  
Toushi Arbitelle, CITY CLERK

I, Toushi Arbitelle, City Clerk of the City of Leeds, hereby certify that the above Resolution was duly adopted by the City Council of the City of Leeds at a regular meeting held on the 18<sup>th</sup> day of September 2023

\_\_\_\_\_  
Toushi Arbitelle, City Clerk

## **RESOLUTION**

BE IT RESOLVED BY THE JEFFERSON COUNTY COMMISSION that the Commission President be hereby authorized to execute a Community Grant for operation of the Leeds Senior Center in the amount of Fifteen Thousand Dollars and 00/100 (\$15,000).

STATE OF ALABAMA     )  
COUNTY OF JEFFERSON )

**COMMUNITY GRANT PROGRAM**

WHEREAS, The Jefferson County Commission as part of its Fiscal Year 2024 budget process resolved to appropriate funds for the general support of senior centers located within Jefferson County; and

WHEREAS, the City of Leeds, Alabama (“Leeds”) applied for a grant of funds in the amount of \$15,000.00 for the Leeds Senior Center; and

WHEREAS, the City of Leeds is a municipality located within Jefferson County, Alabama which seeks funding for the operation of the Leeds Senior Center; and

WHEREAS, the Jefferson County Commission has recommended funding of \$15,000 to the City of Leeds, and the grant of such funds serves as good and sufficient public purpose; and

WHEREAS, the County Commission has determined that it is in the public interest to provide public funds to assist in the development and promotion of said County resources.

NOW THEREFORE, the parties agree as follows:

1. The term of this Agreement shall begin upon execution hereof and end on September 30, 2024.
2. The County shall pay the city of Leeds a lump sum payment of \$15,000.00 upon execution of this agreement.
3. The City of Leeds shall use the public funds for the operation of the Leeds Senior Center.

ANY PASS-THROUGH FOR OTHER USES OR PURPOSES IS PROHIBITED.

4. The City of Leeds shall deliver to the Jefferson County Finance Department with a copy to the Jefferson County Manager a detailed report describing the use of the funds and program benefits no later than sixty (60) days following the expenditures or by November 30, 2023, whichever shall occur first.

5. The City of Leeds shall create, collect and retain for inspection and copying by the County or its authorized agent or any examiner from the State Department of Public Accounts, all appropriate financial records, including original invoices, canceled checks, cash receipts and all other supporting documents, as may be necessary to prove receipt of said sum from the County and all expenditures thereof. All such financial records and supporting documents shall be retained and made available by the city of Leeds for a period of not less than three (3) years from termination of the fiscal year set out above.

6. The City of Leeds representative signed below, certifies by the execution of this agreement that no part of the funds paid by the County pursuant to the community grant shall be passed-through to another entity or individual that is not specifically identified or described in the scope of work of this agreement.

7. The City of Leeds representative signed below, certifies by the execution of this agreement that no part of the funds paid by the County pursuant to this agreement nor any part of services, products, or any item or thing of value whatsoever purchased or acquired with said funds shall be paid to, used by, or used in any way whatsoever for the personal benefit of any member or employee of any government whatsoever or family member of any of them, including federal, state, county, and municipal and any agency or subsidiary of any such government; and further certifies that neither the city of Leeds nor any of its officers, partners, owners, agents, representatives, employees or parties in interest in any way colluded, conspired, or connived with

any member of the governing body or employee of the governing body of the County or any other public official or public employee, in any manner whatsoever, to secure or obtain this agreement and further certifies that, except as expressly set out in the above, no promise or commitment of any nature whatsoever of anything of value whatsoever has been made or communicated to any such governing body member or employee or official as inducement or consideration for this agreement.

8. Any violation of this certification shall constitute a breach and default of this agreement which shall be cause for termination. Upon such termination the city of Leeds shall immediately refund to the County all amounts paid by the County pursuant to this Agreement.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals or caused this agreement to be executed by their duly authorized representatives on the dates reflected below.

JEFFERSON COUNTY, ALABAMA

\_\_\_\_\_  
Date

\_\_\_\_\_  
James A. Stephens, President  
Jefferson County Commission

CITY OF LEEDS, ALABAMA

\_\_\_\_\_  
Date

\_\_\_\_\_  
David Miller, Mayor

**File Attachments for Item:**

10. Resolution 2023-09-07: Consider Authorization for the Purchase of a mower for the Fire Department



**RESOLUTION NO. 2023-09-07**

**APPROVING AND AUTHORIZING THE PURCHASE OF MOWER FOR FIRE DEPARTMENT**

**WHEREAS**, the staff has identified a need to replace mowing equipment for the Leeds Fire Department; and

**WHEREAS**, the funding source for the subject door is the St Clair EMS funds with no City General Fund money being utilized; and

**WHEREAS**, the City Finance Committee has approved this request.

**NOW THEREFORE, BE IT RESOLVED**, by the City Council of the City of Leeds that:

- 1. The Recitals above are true, correct, and included herein as if fully set forth.
- 2. The acquisition of zero-turn mower in an amount not to exceed \$16,000.00 is hereby approved.
- 3. The source of these approved costs will be St Clair EMS funds.
- 4. The Mayor and staff shall have the full authority to do those things, perform those functions, make such decisions, and to sign necessary documentation in order to carry out and fully complete the actions so authorized herein.

**APPROVED AND ADOPTED** on the 18<sup>th</sup> day of September 2023.

<b>AYES:</b>	_____
<b>NAYS:</b>	_____
<b>ABSENT FROM VOTING:</b>	_____
<b>ABSTAIN:</b>	_____

**CITY OF LEEDS, ALABAMA**

\_\_\_\_\_  
**David Miller, MAYOR**

\_\_\_\_\_  
**DATE**

**ATTEST:**

\_\_\_\_\_  
**City Clerk**

In my capacity as the City Clerk of the City of Leeds, I hereby certify that the above Resolution was duly adopted by the City Council of the City of Leeds at a regular meeting held on the 18<sup>th</sup> day of September 2023.

\_\_\_\_\_  
Toushi Arbitelle, City Clerk